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January Newsletter 2019



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Techno Tips



PAYDAY FILING & STP

All changes have been made within Paybiz to accommodate the new tax filing obligations.

NZ Pay Day filing—Information doc:

[Online Help > NZ Payday Filing](#)

Aus STP—in final stages

- Ozedi is the sending provider
- We are completing Product Verification Testing with the ATO
- Full instructions will be sent on final approval—nearly there

NEW YEAR WELCOME

HAPPY NEW YEAR

Welcome to 2019.

We hope everyone had a great Christmas and New Year break, even if it was only a day or two. It's a very busy time of year.

Good Practice—Had to Share

Over the holiday period we had several help calls about computers dying and retrieving data.

It was nice to discover that most had been doing regular backups to **external** drives after each pay run. (see Backing Up notes below)

This made it very easy to copy and restore all the data onto a new computer. The work was all up-to-date and ready to start the next pays within an hour.

What a great result

More Good News

A wee bird has told us that Linton Palmer of Palmer Bros Shearing, has made it to the Otago / Southland regional finals for Young Farmer of the Year 2019

16 Feb 2019

Coronation Hall
Milton



All the best Linton—Good Luck

Did You Know?

Pay Type Allowance : Enquire/Change			
Pay Type	1E		
Description	Shear Ewes / Hgts		
Rate	Base Rate	1.7500	Full Rate
Calc	G/L code		
Allowance Type	Other		
Report As Gross	<input type="checkbox"/>	Taxable	<input checked="" type="checkbox"/>
		WOTI	<input type="checkbox"/>
		D	<input type="checkbox"/>
	Variance Applies	<input checked="" type="checkbox"/>	
	Include in Wage Costs Unit Calculation	<input checked="" type="checkbox"/>	
Invoice Text	Full Shear Ewes / Hgts		

Tick this on sheep / animal pay types to get per head costs and analysis.

OFFICE STUFF TO NOTE

info@shebiz.nz

AUTO ENTER YEAR

With a new year upon us, please take care of using the quick date entry for work last year: eg Dec

- the year will default to 2019, not 2018
- this will post-date all your transactions
- enter the full date including the year for work in 2018—click F8 to pick from the calendar

BACKING UP

When saving to an **external** drive, (memory stick or similar) make sure you change the default path settings in Paybiz, to go to the right drive and folder:

File > Backup Database

Backup To

E:/PayBiz Backup

Reminders

Month End

[Tools > Month End > Period End](#)

Do this at the end of every month. This will roll over the month and keep your YTD/MTD totals current. Work can still be entered at anytime

After Hours

We have an after hours support service operating outside normal office hours. Call our mobile on:

020 445 1345 nz
+64 20 445 1345 aus

Press Any Key To Start.....

