

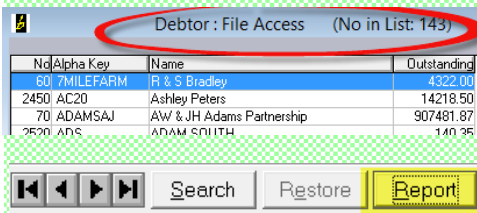
August Newsletter 2017



Techno Tips

SIMPLE REPORTS

Produce simple reports from all File Access list screens.



No/Alpha Key	Name	Outstanding
60 7MILEFARM	R & S Bradley	4322.00
2450 AC20	Ashley Peters	14218.50
70 ADAMSAJ	AW & JH Adams Partnership	907481.87
2520 ANS	ADAM SMITH	140.35

Use the Report function to produce and print unlimited reports, such as, debtor list, employee list, pay types, pen categories, and so on. Customise these reports by adding extra columns of information, for example, bank account number, outstanding balance, email address, totals paid and so on. Experiment with it, have some fun.

Find instructions via : [Online Help > File & General > Search Facility or Report Function](#)

After Hours Support

Ph. +64 (0) 20 445 1345 for assistance outside of normal office hours.

SUPPORT SERVICE

In addition to our after hours support line, we have:

- Extensive Online Help documentation
- YouTube tutorial videos
- Demo system for staff training
- Remote access for 1 on 1 training and error fixes

[Online Help](#)

[TeamViewer](#)

[YouTube](#)

WHAT'S BEEN HAPPENING

Hopefully the winter is almost gone as we see lambs leaping around the paddocks, we get that feeling of hope and anticipation as the new season approaches.

As we move forward, we welcome our new clients both in NZ and Aus who have joined us over the last few months. We promise:

- you'll spend less time in your office and
- you'll run a smarter business.



SAVE TIME AND MONEY

Totally integrated Sales, Purchase and General Ledger for Livestock Brokering Professionals

NZ and Aus compliant



Outstanding Payroll and Accounting for Contracting Professionals
Electronic Tally / Job Sheets
Auto generate Payslips and Invoices

Reminders

Month End - Tools > Month End > Period End. This is a necessary function at the end of every month—ages Debtors and Creditors, all payments and receipts will be actioned, and all YTD totals are accurate.

BACKUP ... BACKUP ... BACKUP

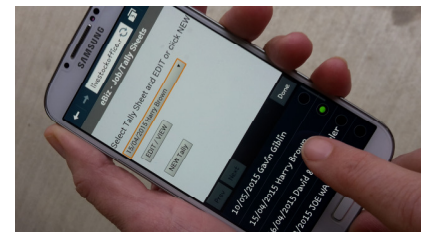
[File > Backup Database.](#)

I cannot stress the importance of regular backups. Make this a regular practice, daily or weekly and protect your data. It is a huge job to restore all your data in the event it gets lost.

Do you really want to find out how big??

Get Mobile

Use your staff technical know-how and get them mobile.



eSale—For Livestock Office

eSale lets your agents enter their own sale notes, whether on the road or back at home.

eBiz—For Paybiz

eBiz lets your ganger enter the tallies for their sheds, whether on the road or back at home

Data is immediately available in the office to review, edit and invoice.

Find out more, contact us:

+64 3 445 1345 or email info@shebiz.nz

Keep up with the play

Did You Know

1. When things are made absolutely clear, people become confused.
2. Photocopiers make rapid reproductions of human errors.
3. Nothing is impossible until it is sent to a committee.
4. Due to a shortage of robots, some of our workers are human and may act unpredictably when abused.

